



## **City of Newark – City Manager**

### **PROPOSED INTERVIEW PROCESS**

#### **First Interviews**

Evenings of July 10, 11 and 12

Interviews to be held in Executive Session.

At conclusion of the last interview, City Council will deliberate and determine which candidates will be invited back as Finalists.

#### **Second Interviews**

July 24, 25 and 26

July 24 – afternoon:

Option 1 – informal meet and greet session with Department Heads

Option 2 – structured interview with Department Heads

Option 3 – case study presentation and structured interview with Department Heads

July 24 – evening – community meet and greet – Finalists will be asked scripted questions by the Consultant/Designee – Finalists will be brought out one at a time to answer the questions. At the end of the session, Finalists will remain, so the public can ask individual questions of the candidates. If desired, some written questions can be taken from the floor and the Consultant will determine if they are appropriate to ask the Finalists.

July 25 – morning or afternoon – Finalist individual tours of the community

July 25 – evening – Final interviews with the City Council

July 26 – evening – Deliberations and decision